

NEW JERSEY ASSOCIATION OF COUNTIES
County Government with a Unified Voice!

MARY H. MELFI
NJAC President
Hunterdon County Clerk

JOHN G. DONNADIO
Executive Director

BOARD OF DIRECTORS MEETING MINUTES

January 26, 2018

Senate Chambers of the State House
Trenton, New Jersey 08608

The meeting was called to order at 11:08 a.m. by 2017 NJAC President and Gloucester County Freeholder Heather Simmons. The Hunterdon County Board of Chosen Freeholders led the flag salute prior to a moment of silence for those civil servants no longer with us and the men and women of armed services who provide us with freedom as well as those who lost their lives fighting for it. Afterwards John G. Donnadio, NJAC Executive Director, called roll and a quorum was present.

MEMBERS IN ATTENDANCE:

Mary H. Melfi, *Hunterdon County Clerk*
Brendan W. Gill, *Essex County Clerk*
E. Marie Hayes, *Cape May County Freeholder*
John Cimino, *Mercer County Freeholder*
Heather Simmons, *Gloucester County Freeholder*
Frank Formica, *Atlantic County Freeholder Chairman*
Gerald M. Thornton, *Cape May County Freeholder Director*
Joseph Derella, *Cumberland County Administrator*
Jerry Walker, *Hudson County Freeholder*
John King, *Hunterdon County Freeholder*
Teri O'Connor, *Monmouth County Administrator*
Douglas R. Cabana, *Morris County Freeholder Director*
John Kelly, *Ocean County Freeholder*
Anthony DeNova, *Passaic County Administrator*
Melissa DeCastro, *Salem County Freeholder Director*
Brian Levine, *Somerset County Freeholder Deputy Director*
Greg Poff, *Sussex County Administrator*
Bette Jane Kowalski, *Union County Freeholder Vice Chairwoman*
Richard D. Gardner, *Warren County Freeholder*
Brian M. Hughes, *Mercer County Executive*
George Strachan, *Executive Director for Gloucester County Improvement Authority*
John G. Donnadio, *NJAC Executive Director*
Allen Weston, *NJAC Legislative Director*
Loren Wizman, *NJAC Director of Business Development*
Kimberly Nolan, *NJAC Office Manager*
Joe Hannon, Esq., *Member of Genova Burns LLC and NJAC Labor Relations Counsel*
Paul Anzano, Esq., *Partner of Pringle Quinn Anzano and NJAC General Counsel*
Bob Werkmeister, Sr. *Consultant of Greenman-Pedersen, Inc. & NJAC Transportation Consultant*

ALSO IN ATTENDANCE:

Honorable Christopher “Kip” Bateman, *Senator – NJ Legislative District 16*
Honorable Kristin Corrado, *Senator – NJ Legislative District 40*
Honorable John DiMaio, *Assemblyman – NJ Legislative District 16*
Honorable Patricia Egan-Jones, *Assemblywoman – NJ Legislative District 5*
Caren L. Fitzpatrick, *Atlantic County Freeholder*
Christine Brown, *Burlington County Assistant Public Information Officer for Freeholder Board*
Katie Gibbs, *Burlington County Freeholder Director*
Wade Hale, *Burlington County Deputy Clerk*
Linda Hughes, *Burlington County Freeholder Deputy Director*
Tom Pullion, *Burlington County Freeholder*
Mildred Scholtz, *Burlington County Warden for the Department of Corrections*
Jason Tosches, *Burlington County Public Information Officer for Freeholder Board*
Charlene Webster, *Burlington County Director of Strategic Planning & Marketing*
Gina Wheatley, *Burlington County Clerk of the Board*
Susan Shin Angulo, *Camden County Freeholder*
Karen Taylor, *Camden County Warden for the Department of Corrections*
Michael Laffey, *Cape May County Director of Operations*
Jeffrey Pierson, *Cape May County Freeholder*
Diane Wieland, *Cape May County Director of Tourism & Public Information*
Robert Austino, *Cumberland County Sheriff & COANJ President*
Kimberly Wood, *Cumberland County Deputy Administrator*
Celeste Riley, *Cumberland County Clerk*
Omarey Williams, *Cumberland County Deputy Clerk*
Eugene J. Caldwell II, *Gloucester County Warden for the Department of Corrections*
Selina Pulliam, *Gloucester County Sgt. for the Department of Corrections*
Daniele Spence, *Gloucester County Confidential Aid to Freeholder Simmons*
Abe Antun, *Hudson County Administrator*
Frederick Brown, *Hunterdon County Sheriff*
Kevin Davis, *Hunterdon County Administrator*
Edward Davis, *Hunterdon County Chief Warrant Officer for the Sheriff's Department*
Susan Hoffman, *Hunterdon County Surrogate*
Anthony Kearns, *Hunterdon County Prosecutor*
John Lanza, *Hunterdon County Freeholder*
Lisa Mena, *Hunterdon County Deputy Clerk*
Carrie Moore, *Hunterdon County IT Division Manager/County Webmaster*
Brad Myhre, *Hunterdon County Director of Human Resources*
Tony Porto, *Hunterdon County Tax Administrator*
Janet Previte, *Hunterdon County Chief Financial Officer*
Raymond Rule, *Hunterdon County Director of Purchasing*
Shana Taylor, *Hunterdon County Counsel*
Beth Thompson, *Hunterdon County Election Supervisor*
Robert Thurgarland, *Hunterdon County Division Manager of Information Technology*
Shaun Van Doren, *Hunterdon County Freeholder*
George Wagner, *Hunterdon County Chief of Staff*
Ann Cannon, *Mercer County Freeholder*
Diane Gerofsky, *Mercer County Surrogate*
Chris Markley, *Mercer County Road Supervisor*

Paula Sollamo-Covelli, *Mercer County Clerk & COANJ Clerk/Register Section*
John Carroll, *Middlesex County Director for the Office of Public and Government Affairs*
Zusette Dato, *Middlesex County Deputy Clerk*
Elaine Flynn, *Middlesex County Clerk*
Charles Kenny, *Middlesex County Freeholder*
Christopher Marion, *Monmouth County Deputy Administrator*
Geoffrey Perselay, *Monmouth County Deputy Administrator*
John Bonanni, *Morris County Administrator*
Deena Leary, *Morris County Deputy Administrator*
Scott Colabella, *Ocean County Clerk & COANJ Secretary*
Michael Fiure, *Ocean County Deputy Administrator & Director of the Finance Department*
Kimberly Gallagher, *Ocean County Supervisor of Clerk's Office*
Barbara Lanuto, *Ocean County Deputy Clerk*
Scott Waters, *Ocean County Road Supervisor*
Assad Akhter, *Passaic County Freeholder*
Louis Imhof II, *Passaic County Clerk of the Board*
Maureen Coxwell, *Somerset County Deputy Clerk*
Steve Peter, *Somerset County Clerk*
Bruce Bergen, *Union County Freeholder*
Joanne Rajoppi, *Union County Clerk*
Amy Wagner, *Union County Deputy Manager*
Edward Smith, *Warren County Freeholder Director*
Donald W. DeLeo, *NJAC Foundation President & Hudson County Surrogate (retired)*
M. Claire French, *NJAC Foundation Member & Monmouth County Clerk (retired)*

BOARD MEETING

- Retired Hudson County Surrogate Donald W. De Leo provided the invocation and later the benediction.
- Honorable Christopher “Kip” Bateman Senator of New Jersey Legislative District 16, administered the oath of office to NJAC’s 2018 Board of Directors, executive officers and 2018 President Mary Melfi.

OFFICIAL REPORTS

1. NJAC NOMINATING COMMITTEE REPORT - NJAC Executive Director John Donnadio presented the 2018 slate of executive officers to the board members. The board unanimously approved the slate of officers on a Warren/Cape May County motion.

NJAC President - Mary H. Melfi, Hunterdon County Clerk

NJAC 1st Vice President - Brendan W. Gill, Essex County Freeholder

NJAC 2nd Vice President - E. Marie Hayes, Cape May County Freeholder

NJAC Secretary-Treasurer - John Cimino, Mercer County Freeholder

NJAC Immediate Past President - Heather Simmons, Gloucester County Freeholder

2. PRESIDENT’S REPORT - NJAC President Melfi reviewed the following routine business items and resolutions, which were passed as general consent matters on a Morris/Executive County vote:

- a. December 8, 2017 Meeting Notes to File
- b. Financials, dated December 31, 2017
- c. Resolution – NJAC 2018 Board of Directors’ Meeting Schedule
- d. Resolution – NJAC 2018 Annual County Dues
- e. Resolution – NJAC 2018 Annual Budget

NJAC President Melfi reviewed the following resolutions for professional appointments, which were passed as general consent matters on an Ocean/Warren County vote:

- a. Resolution – NJAC Labor Relations Counsel
- b. Resolution – NJAC Accountant/Auditor

NJAC President Melfi recognized special guests and thanked her family, friends and those in attendance for being so supportive. President Melfi informed the audience that as she begins her leadership, NJAC’s short term goals include supporting and advocating for county fair share of fees for 9-1-1 services, use of electronic procurement of goods and services and providing input to help regulate commercial entities from abusing OPRA. Long term goals for NJAC include assisting Governor Murphy and his administration in reducing costs associated with operating and maintaining county court facilities, streamlining Civil Service laws, rules and regulations, establishing a source of grant funding as seed money for the regionalization of services, modernizing the Local Public Contracts Law and finally establishing a dedicated source of revenue to promote economic development and tourism.

3. EXECUTIVE DIRECTOR’S REPORT – NJAC Executive Director John G. Donnadio thanked Freeholder Simmons for her tremendous leadership and support to NJAC as President in 2017 and presented her with an award.

Outgoing officials in 2017 were recognized and thanked for their dedication to public service and support of NJAC. Among the 2017 outgoing officials that attended were Somerset County Freeholder Peter S. Palmer, Somerset County Clerk Brett Radi, Union County Freeholder Vernell Wright, and Warren County Clerk Patricia Kolb. Each were awarded with a certificate of recognition.

Additionally, Mr. Donnadio thanked those who attended and supported the December 8, 2017 Summit on Opioid Crisis and Resources for Recovery. Nearly 200 county and business leaders from across the State attended the event. This was a successful one day event in which former NFL wide receiver and recovering addict, Vance Johnson, served as the keynote speaker.

Mr. Donnadio informed members and guests that the NJAC Foundation is a 501(c)(3) non-profit organization affiliated with the New Jersey Association of Counties. It is committed to providing innovative educational opportunities for county vocational-technical school and county college students of New Jersey. The Foundation has partnered with business leaders such as Investors Bank, PSEG, NJM Insurance Group, Wells Fargo, and Verizon. Through the generosity of these prominent companies, the Foundation has had the opportunity to provide some much needed financial assistance to an impressive group of hardworking students. During the past five years, NJAC

Foundation has donated more than \$243,000.00 in scholarships to over 435 county vocational-technical school graduates.

NJAC's Conference Committee met on January 19th to discuss this year's 68th annual celebration of county government scheduled to take place from May 9th through May 11th at Caesar's in Atlantic City. This year's event includes the 7th annual county vocational-technical school cook-off challenge, acapella performances by county college students, a former NJ governors briefing, 24 accredited workshops, keynote speech by invited Governor Phil Murphy, and of course, the opportunity to network with county and business leaders from across the State.

Kathy Forsyth, Communications Director for the NJ Council of County Vocational-Technical Schools, discussed the rules and selection process of the 2018 cook-off challenge. Automatic entries for 2018 include: Hunterdon County as the County of the 2018 NJAC President and Camden County as the as the 2017 People's Choice Gold Award. Schools from Atlantic, Burlington, Ocean, Somerset, Sussex and Warren counties are automatic entries since they did not participate last year and met the required application deadline. Gloucester, Middlesex, and Monmouth counties were selected from a drawing to compete for the remaining three slots.

The next meeting is scheduled for March 23, 2018 at 9:30 a.m. in Committee Room 4 of the NJ State House Annex.

ADJOURNMENT

The board adjourned on a Cumberland/Atlantic County motion at 11:53 a.m.

Members and guests were invited to attend the lunch reception catered by the Hunterdon County Polytech High School students and staff. The reception was held at the Historic Trenton Masonic Temple and sponsored by Election Systems & Software.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Donnadio". The signature is written in black ink and is positioned above the printed name of the signatory.

John G. Donnadio, Esq.
NJAC Executive Director