

NEW JERSEY ASSOCIATION OF COUNTIES
County Government with a Unified Voice!

HEATHER SIMMONS
NJAC President
Gloucester County Freeholder

JOHN G. DONNADIO
Executive Director

BOARD OF DIRECTORS MEETING MINUTES

January 27, 2017

Senate Chambers of the State House
Trenton, New Jersey 08608

The meeting was called to order at 11:13 a.m. by 2016 NJAC President and Hunterdon County Freeholder John W. King. Dr. Ali Houshmand, President of Rowan University, led the flag salute prior to a moment of silence for those civil servants no longer with us and the men and women of armed services who provide us with freedom as well as those who lost their lives fighting for it. Afterwards John G. Donnadio, NJAC Executive Director, called roll and a quorum was present.

MEMBERS IN ATTENDANCE:

Heather Simmons, *Gloucester County Freeholder*
Gary J. Rich, Sr., *Monmouth County Freeholder*
Mary H. Melfi, *Hunterdon County Clerk*
John King, *Hunterdon County Freeholder*
Eve Cullinan, *Burlington County Administrator*
Louis Cappelli, Jr., *Camden County Freeholder Director*
Gerald M. Thornton, *Cape May County Freeholder Director*
Ken Mecouch, *Cumberland County Administrator*
E. Junior Maldonado, *Hudson County Administrator*
John Cimino, *Mercer County Freeholder*
John Kelly, *Ocean County Freeholder*
Anthony DeNova, *Passaic County Administrator*
Melissa DiCastro, *Salem County Freeholder*
Peter S. Palmer, *Somerset County Freeholder Director*
Vernell Wright, *Union County Freeholder*
Richard D. Gardner, *Warren County Freeholder Director*
Brian M. Hughes, *Mercer County Executive*
M. Susan Sheppard, *Cape May County Surrogate*
John Armeno, *Executive Director for the Sheriffs' Association of New Jersey*
George Strachan, *Executive Director for Gloucester County Improvement Authority*
John G. Donnadio, *NJAC Executive Director*
Allen Weston, *NJAC Legislative Director*
Loren Wizman, *NJAC Director of Business Development*
Kimberly Nolan, *NJAC Office Manager*
Joe Hannon, Esq., *Member of Genova Burns LLC and NJAC Labor Relations Counsel*
Brian Kronick, Esq., *Partner of Genova Burns LLC and NJAC Labor Relations Counsel*
Bob Werkmeister, Sr. *Consultant of Greenman-Pedersen, Inc. & NJAC Transportation Consultant*

ALSO IN ATTENDANCE:

Honorable Fred H. Madden, *Senator – NJ Legislative District 4*
Honorable Patricia Egan-Jones, *Assemblywoman – NJ Legislative District 5*
Dr. Ali Houshmand, *President of Rowan University*
James Hogan, *Gloucester County Clerk*
Katie Gibbs, *Burlington County Freeholder Deputy Director*
Linda Hughes, *Burlington County Freeholder*
Mildred Scholtz, *Burlington County Warden for the Department of Corrections*
Charlene Webster, *Burlington County Director of Strategic Planning & Marketing*
Gina Wheatley, *Burlington County Clerk*
Susan Shin Angulo, *Camden County Freeholder*
Karen Taylor, *Camden County Warden for the Department of Corrections*
Dominic Vesper, Jr., *Camden County Deputy Administrator*
E. Marie Hayes, *Cape May County Freeholder*
Michael Laffey, *Cape May County Director of Operations*
Darlene Barber, *Cumberland County Freeholder*
Kimberly Wood, *Cumberland County Deputy Administrator*
Sean O'Donnell, *Cumberland County Deputy Clerk*
Celeste Riley, *Cumberland County Clerk*
Omarey Williams, *Cumberland County Deputy Clerk*
Michelle Baylor, *Gloucester County Administrator of Shady Lane Nursing Home*
Tom Bianco, *Gloucester County Director of Business & Economic Development*
Chad Bruner, *Gloucester County Administrator*
Michael Burke, *Gloucester County Accountant for the Department of Finance*
Thomas Butts, *Gloucester County Director of Emergency Response Center*
Eugene J. Caldwell II, *Gloucester County Warden for the Department of Corrections*
Thomas Campo, Esq., *Gloucester County Counsel*
Giuseppe "Joe" Chila, *Gloucester County Freeholder Deputy Director*
Daniel Christy, *Gloucester County Freeholder*
Michael Dicken, *Gloucester County Superintendent of Gloucester County Vocational Technical Schools*
Frank DiMarco, *Gloucester County Freeholder*
Tracey Giordano, *Gloucester County Treasurer and Chief Financial Officer*
Monica Gismondi, *Gloucester County Recycling & Hazardous Solid Waste Coordinator*
James Jefferson, *Gloucester County Freeholder*
Dave Lubelski, *Gloucester County Assistant Engineer*
Peter M. Mercanti, *Gloucester County Director of Purchasing*
Michelle Pandolfo, *Gloucester County Special Projects Manager of Human Resources Division*
Helene Reed, *Gloucester County Surrogate*
Stephanie Salvatore, *Gloucester County Superintendent of Elections*
Mike Sauter, *Gloucester County Chief of Staff to County Clerk*
Michelle Shirey, *Gloucester County Executive Director of the Workforce Development Board*
Daniele Spence, *Gloucester County Confidential Aid to Freeholder Simmons*
George Strachan, *Gloucester County Executive Director of the Improvement Authority*
Vincent Voltaggio, PE, *Gloucester County Director of Public Works*
George Wagner, *Hunterdon County Chief of Staff*
Rob Walton, *Hunterdon County Freeholder & Regional Manager for JCP&L*
Ann Cannon, *Mercer County Freeholder*
Pasquale "Pat" Colavita, *Mercer County Freeholder*

Diane Gerofsky, *Mercer County Surrogate*
Scott Colabella, *Ocean County Clerk & COANJ Secretary*
Michael Fiure, *Ocean County Deputy Administrator & Director of the Finance Department*
Barbara Lanuto, *Ocean County Deputy Clerk*
Sandra Mueller, *Ocean County Warden for the Department of Corrections*
Assad Akhter, *Passaic County Freeholder*
Louis Imhof II, *Passaic County Clerk of the Board*
Brian Levine, *Somerset County Freeholder*
Mike Farsi, *Sussex County Warden for the Department of Corrections*
Bette Jane Kowalski, *Union County Freeholder*
Edward Smith, *Warren County Freeholder Deputy Director*
Donald W. DeLeo, *NJAC Foundation President & Hudson County Surrogate (retired)*
M. Claire French, *NJAC Foundation Member & Monmouth County Clerk (retired)*
Paul Anzano, Esq., *Pringle, Quinn & Anzano, PC*
Jim Benton, *Executive Director for New Jersey Petroleum Council*
Warren Broudy, *Managing Director for The Mercadien Group*
Dave Calnan, *Senior Vice President of French & Parrello Associates*
Charles Caramanna, *Principal of the Operations Department for GREYHAWK*
Angelina Carione, *Vice President for NW Financial LLC*
Diana Cortes, MBA, *Client Services Coordinator – Marketing Department for First MCO*
Mike Coyle, *Public Affairs Manager for PSEG*
Tim Cunningham, *Director of Local Government Services for NJ Department of Community Affairs*
Tricia Dain, *Administrative Assistant & Marketing Assistant for CFG Health Systems, LLC*
Dan DiPoalo, *Business Development for KS Engineers*
Michael Egenton, *Executive Vice President of Gov't Relations for NJ State Chamber of Commerce*
Scott Everton, *Senior Public Affairs Manager for PSEG*
Danielle Fischer, *Fossil Park at Rowan University*
Tom Gordon, CCM, *Vice President & Relationship Manager of Government Affairs for TD Bank*
Tom Gurick, *Consultant for French & Parrello Associates*
Emily Hammer, *Chief Marketing Officer for DI Group Architecture*
Michael Hickman, *Photographer & Owner of Mike Hickman Photography*
Anthony Inverso, *Senior Managing Director for Phoenix Advisors*
Jim Jacob, *Vice President of Business Development for Primepoint*
Frederick Keating, *President of Rowan College at Gloucester County*
Ronald Kerins, *Principal of the Finance Department for GREYHAWK*
Bina Kumar, *Managing Director – East Region for Nationwide*
Sharon Lawrence, *Fossil Park at Rowan University*
Claudia Marchese, *Executive Director for Catastrophic Illness in Children Relief Fund*
Joe McIntyre, *Customer Relations Manager for Election Systems & Software LLC*
Joseph McKernan, *President for Joseph F. McKernan, Jr. Architects & Associates*
Jeanine Miles, *Director of Business Development for CFG Health Systems, LLC*
Michael O'Connell, Esq., *Member of Pringle, Quinn & Anzano, PC*
Scott Ross, *Associate Director for New Jersey Petroleum Council*
Erica Rosso, *PL Sales Representative for NJM Insurance Company*
Kelly Royce, *Director of Business Development for First MCO*
David Sarmir, *Investment Advisor for Nationwide*
Judy Savage, *Executive Director for NJ Council of County Vocational-Technical Schools*
Frank Scarantino, *Principal Project Manager for MottMacDonald*
Michael Schiller, *Financial Professional for AXA Equitable*

George Scott, *Corporate Development Officer for ARH Associates*
Lisa Semple, *Vice President of Government Banking for TD Bank*
Dan Simmons, *brother of NJAC President & Gloucester County Freeholder Heather Simmons*
David Spector, *Director of Government Affairs for the Law Offices of Linda Hinkle LLC*
Kevin Strickland, *Solutions Executive – Public Sector & Higher Education for Verizon*
John Szeliga, *Director of External Affairs for Verizon*
Harry Thibodeau, *Chief Operating Officer for PharmaCare*
Christine Valeriano, *Regional Sales Manager for Election Systems & Software LLC*
Kim Vierheilig, *Vice President for LAN Associates*
Bernie Vitti, *Executive Director of Business Development for PharmaCare*
Jennifer Young, *Director of External Affairs for Verizon*
Arielle Zauck, *Marketing & Business Development Manager for ARH Associates*

BOARD MEETING

- Gloucester County Clerk James Hogan provided the invocation and later the benediction.
- Honorable Fred H. Madden, Jr., Senator of New Jersey Legislative District 4, administered the oath of office to NJAC's 2017 Board of Directors, executive officers and 2017 President Heather Simmons.

OFFICIAL REPORTS

1. NJAC NOMINATING COMMITTEE REPORT – NJAC Executive Director John Donnadio presented the 2017 slate of executive officers to the board members. The board unanimously approved the slate of officers on a Passaic/Warren County motion.

NJAC President – Heather Simmons, Gloucester County Freeholder
NJAC 1st Vice President – Gary J. Rich, Sr., Monmouth County Freeholder
NJAC 2nd Vice President – Brendan W. Gill, Essex County Freeholder
NJAC Secretary-Treasurer – Mary H. Melfi, Hunterdon County Clerk
NJAC Immediate Past President – John W. King, Hunterdon County Freeholder

2. PRESIDENT'S REPORT – NJAC President Simmons reviewed the following routine business items and resolutions, which were passed as general consent matters on a Hudson/Cumberland County vote:
 - a. December 9, 2016 Meeting Notes to File
 - b. Financials, dated December 31, 2016
 - c. Resolution – NJAC 2017 Board of Directors' Meeting Schedule
 - d. Resolution – NJAC 2017 Annual County Dues
 - e. Resolution – NJAC 2017 Annual Budget

NJAC President Simmons reviewed the following resolutions for professional appointments, which were passed as general consent matters on a Mercer/Cape May County vote:

- a. Resolution – NJAC Labor Relations Counsel
- b. Resolution – NJAC Accountant/Auditor

NJAC President Simmons recognized special guests and thanked her family, friends and those in attendance for being so supportive. Additionally, President Simmons reminded members of the audience that NJAC has accomplished a great deal on behalf of counties and continues to do so. Much effort has been made with regard to the Transportation Trust Fund, the 2% property tax cap, pension and health benefits, interest arbitration, bail reform, and electronic funding transfers.

3. EXECUTIVE DIRECTOR'S REPORT – NJAC Executive Director John G. Donnadio thanked Freeholder King for his tremendous leadership and support to NJAC as President in 2016 and presented him with an award.

Somerset County Freeholder Director Peter S. Palmer was given an honorable mention. 2017 marks his last year as a freeholder since he will not participate in this year's election. He began his career as freeholder in 1997 with Somerset County. Honorable Palmer has been a NJAC Board of Director since 2000 and served as NJAC President in 2010. Starting on May 11, 2017 NJAC will present a business associate with the newly named Peter S. Palmer Business Associate of the Year Award.

Mr. Donnadio thanked those who attended and supported the December 9, 2016 Summit on Pension and Health Benefits. Over 200 county and business leaders from across the State attended the event. This was a successful one day event in which Ford M. Scudder, NJ State Treasurer, served as the keynote speaker.

Mr. Donnadio informed members and guests that the NJAC Foundation is a 501(c)(3) non-profit organization affiliated with the New Jersey Association of Counties. It is committed to providing innovative educational opportunities for county vocational-technical school and county college students of New Jersey. The Foundation has partnered with business leaders such as Investors Bank, PSEG, NJM Insurance Group, Wells Fargo, and Verizon. Through the generosity of these prominent companies, the Foundation has had the opportunity to provide some much needed financial assistance to an impressive group of hardworking students. During the past five years, NJAC Foundation has donated more than \$205,500.00 in scholarships to over 375 county vocational-technical school graduates.

NJAC's Conference Committee met on January 20th to discuss this year's 67th annual celebration of county government scheduled to take place from May 10th through May 12th at Caesar's in Atlantic City. This year's event includes the 6th annual county vocational-technical school cook-off challenge, acapella performances by county college students, a reporters' roundtable discussion, 24 accredited workshops, speaking engagements by the 2017 Gubernatorial Candidate, and of course, the opportunity to network with county and business leaders from across the State.

Judy Savage, Executive Director for the NJ Council of County Vocational-Technical Schools, discussed the rules and selection process of the 2017 cook-off challenge. Automatic entries for 2017 include: Gloucester County as the County of the 2017 NJAC President and Cumberland County as the as the 2016 People's Choice Gold Award. Schools from Bergen, Camden Essex, Mercer, Middlesex, Morris and Passaic Counties are automatic entries since they did not participate last year and met the required application deadline. Hudson and Monmouth Counties were selected from a drawing to compete for the remaining two slots. Atlantic, Burlington, Somerset, Union and Warren Counties participated in last year's competition and also applied to compete this year.

The next meeting is scheduled for March 10, 2017 at 9:30 a.m. in Committee Room 4 of the NJ State House Annex.

ADJOURNMENT

The board adjourned on a Cape May/Somerset County motion at 11:57 a.m.

Members and guests were invited to attend the lunch reception catered by the Gloucester County Institute of Technology students and staff. The reception was held at the West Gallery of the NJ State Museum located at 205 West State Street in Trenton.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Donnadio". The signature is written in a cursive style with a large, prominent initial "D".

John G. Donnadio, Esq.
NJAC Executive Director