

NEW JERSEY ASSOCIATION OF COUNTIES

County Government with a Unified Voice!

E. MARIE HAYES
NJAC President
Cape May County Freeholder

JOHN G. DONNADIO
Executive Director

COVID-19 VIRTUAL WORKSHOP SERIES 2020

Workshop Summaries

CRISIS MANAGEMENT BY COUNTY LEADERS 10:00 a.m. 09/30/20

APPROVED (1.0): CMFO Office Management/Ancillary Subjects; CCFO Office Management/Ancillary Subjects or County Fiscal Operations; RMC Professional Development; CPWM Management; QPA Office Administrative/General Duties

Thank You Workshop Sponsors Primepoint HRMS & Payroll, and Yorktel

This virtual workshop will provide unique insights and valuable lessons learned on how county administrators lead throughout the COVID-19 public health crisis in operating test sites, managing the purchase of PPE equipment, negotiating with public sector unions, establishing shelters for the homeless and at-risk individuals, communicating policies and best practices with employees, and much more. The workshop will also provide an overview of how county administrators plan to address projected revenue shortfalls, while still delivering essential services in an effective and efficient manner.

Speakers

Teri O'Connor, County Administrator, Monmouth County

John Bonanni, County Administrator, Morris County

Anthony DeNova, County Administrator, Passaic County

COUNTY OFFICE OF EMERGENCY MANAGEMENT & PREPAREDNESS 10:00 a.m. 10/07/20

APPROVED (1.0): CMFO/CCFO Office Management/Ancillary Subjects; RMC Professional Development; CPWM Management; QPA Office Administration/General duties

This virtual presentation will focus on the vital role played by county emergency management coordinators during the COVID-19 public health crisis in managing emergency operations, serving as the conduit between the New Jersey Office of Emergency Management (NJOEM) and municipal emergency management offices, and distributing PPE equipment within the county. The presentation will also provide an overview on additional responsibilities in responding to and coordinating emergency responses with stakeholders to avoid the unnecessary duplication of services.

Speakers

Michael Oppegaard, Emergency Management Coordinator, Monmouth County

Vincent Jones, Emergency Management Coordinator, Atlantic County

Brayden Fahey, Emergency Management Coordinator, Hunterdon County

Matthew Tiedemann, Emergency Management Coordinator, Bergen County

COUNTY HEALTH OFFICER CRISIS CONTAINMENT 10:00 a.m. 10/14/20

APPROVED (1.0): CMFO/CCFO Office Management/Ancillary Subjects; RMC Professional Development; CPWM Management; QPA Office Administration/General Duties

APPROVED (1.0): Public Health Credit

This virtual session will review the essential roles and responsibilities county health officers performed in containing the COVID-19 public health crisis by collecting data, assisting in contact tracing, managing test sites, providing valuable information to the public, and sharing resources with elected officials and the New Jersey Department of Health. The session will also demonstrate the importance for county health officials to proactively engage in preventing diseases, promoting public health, and protecting the safety and welfare of residents.

Speakers

Charlene Gungil, *Health Officer, Passaic County*

Daniel Regenye, *Health Officer, Ocean County*

Karen DeMarco, *Health Officer, Hunterdon County*

COUNTY QPA EMERGENCY PROCUREMENT 10:00 a.m. 10/21/20

APPROVED (1.0): CMFO Financial/Debt Management; CCFO Financial/Debt Management or County Fiscal Operations; RMC Finance; CPWM Government; QPA Procurement Procedures

Thank You Workshop Sponsor PKA Technologies

This virtual seminar will analyze the many obstacles faced by county qualified purchasing agents (QPA) in procuring vital PPE equipment and other emergent goods and services in a timely, efficient, and decisive manner during the COVID-19 public health crisis. The seminar will also review the many laws, rules, regulations, and Local Finance Notices (LFN) county QPAs must master in navigating the State's Local Public Contracts Law in addition to complying with federal procurement guidelines pursuant to FEMA grant programs.

Speakers

Gerald T. Reiner, *QPA Purchasing Agent, Bergen County*

Anna Maria Wright, *QPA Purchasing Agent, Camden County*

David DeWoody, *QPA Purchasing Agent, Cumberland County*

CRISIS BUDGETING & FORECASTING FOR COUNTIES 10:00 a.m. 10/28/20

APPROVED (1.0): CMFO Budget; CCFO Budget or County Fiscal Operations; CPWM Management; RMC Finance; QPA Office Administration/General Duties

Thank You Workshop Sponsors Investors Bank, and Asphalt Paving Systems

This virtual workshop will examine the importance of informed decision making in budget forecasting by county finance officers and treasurers in accurately planning, preparing, and projecting county budgets in the wake of the COVID-19 public health crisis. This workshop will also discuss how implementing prudent fiscal strategies and utilizing innovative financial planning tools will help county finance officers and treasurers with managing substantial revenue shortfalls, unanticipated expenditures, and restrictive budget cap calculations requirements.

Speakers

Gerry Seneski, *County Treasurer/Chief Financial Officer, Cumberland County*

Jon Rheinhardt, *Chief Financial Officer, Borough of Wharton*

Joseph Luppino, *Chief Financial Officer, Bergen County*

SOCIAL & HUMAN SERVICES DELIVERY DURING A PUBLIC HEALTH CRISIS 10:00 a.m. 11/04/20

APPROVED (1.0): CMFO Office Management/Ancillary Subjects; CCFO Office Management/Ancillary Subjects or County Fiscal Operations; RMC Professional Development; CPW Management; QPA Office Administration/General Duties

This virtual presentation will review how county boards of social services and welfare departments provided resources throughout the COVID-19 public health crisis by administering programs such as Temporary Assistance to Needy Families (TANF), General Assistance (GA), Supplemental Nutrition Assistance Program (SNAP), and more. The presentation will also consider how county departments of human services managed to maintain a network of community-based organizations necessary for assisting the State's most vulnerable population and those in need.

Speakers

Kathy Lockbaum, *Director, Salem County Board of Social Services*

Debbie-Ann Anderson, *Director, Union County Director of Human Services*

PUBLIC HEALTH EMERGENCY LABOR ISSUES FOR COUNTY EMPLOYERS 10:00 a.m. 11/12/20

APPROVED (1.0): CMFO/CCFO Office Management/Ancillary Subjects; RMC Professional Development; CPWM Management; QPA Office Administration/General Duties

APPROVED (1.2): CLE Credits

Thank You Workshop Sponsor Genova Burns LLC

This virtual workshop session will explore how the COVID-19 public health crisis has impacted planning for personnel matters, negotiating with collective bargaining units, working remotely from home, revising job descriptions, implementing workforce reductions through furloughs and layoffs, and more. The session will also provide guidance on understanding the multitude of requirements imposed on employers by the federal Family Medical Leave Act (FMLA), the Families First Coronavirus Response Act (FFCRA), and other policy mandates imposed by the State.

Speaker

Joseph M. Hannon, Esq., *Counsel, Genova Burns & NJAC Labor Counsel*

Please make sure to complete the general registration form below, and note that prior to each workshop, NJAC will send directions to all registered individuals on how to access each session.

GENERAL REGISTRATION

Name _____ Title _____

County/Company _____

Address _____

Telephone _____ Fax _____ Email _____

Check One

_____ Countywide Registration \$1,000.00
Please provide a separate list of the names & email addresses of the county officials from your county that may participate in all (7) workshops.

_____ Individual Registration \$49.00

_____ Workshop Sponsor \$1,500.00
Please provide a separate list of the names & email addresses of the representatives from your business that may participate in the workshop.

Individual registrations and sponsors should check the workshops they plan on attending or sponsoring.

- _____ 09/30 @ 10:00 a.m. COVID-19 Crisis Management by County Leaders
- _____ 10/07 @ 10:00 a.m. County COVID-19 Emergency Preparedness & Management
- _____ 10/14 @ 10:00 a.m. County Health Officer COVID-19 Data Collection
- _____ 10/21 @ 10:00 a.m. County COVID-19 Emergency Procurement
- _____ 10/28 @ 10:00 a.m. Crisis Budgeting and Forecasting for Counties
- _____ 11/04 @ 10:00 a.m. County Social & Human Services Delivery
- _____ 11/12 @ 10:00 a.m. COVID-19 Labor Issues for County Employers

Method of Payment

Visa _____ Mastercard _____ American Express _____
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If paying by check, mail check and completed form to NJAC at 150 West State Street, Trenton, NJ 08608.
If paying by credit card, email Kim Nolan at knolan@njac.org or fax it to (609) 989-8567. Please contact us at (609) 394-3467 with any additional questions.

