

DIRECTOR OF HUMAN RESOURCES – HUNTERDON COUNTY, NEW JERSEY

The County of Hunterdon seeks a Director of Human Resources (HR) to manage and lead personnel professionals in the administration of benefits, pension, compensation management, employee/labor relations, recruitment, and NJ Civil Service Commission application. The ideal candidate should possess a Bachelor's Degree in Management, Business, or Human Resources, and a minimum of five (5) years of progressive HR experience; public sector experience is required. Working knowledge of New Jersey Civil Service Commission Rules and Regulations is essential. Candidates should have knowledge and experience applying Federal, State, and Local employment laws and direct experience in interviewing, developing, coaching, evaluating, and retaining employees. Strong computer skills, including Microsoft Office Suite and Edmunds Financial/Payroll system, are a plus. Proven organization and time management skills, and experience in reading, analyzing, and administering collective bargaining agreements. The County offers a generous benefits package, including paid leave, insurance, and enrollment in the New Jersey Public Employees Retirement System. Salary will be commensurate with experience. Applications will be accepted on a rolling basis until the position is filled. For consideration, please submit a cover letter, resume, and three professional references. All documents must be submitted electronically to personnel@co.hunterdon.nj.us.