

NEW JERSEY ASSOCIATION OF COUNTIES

County Government with a Unified Voice!

2017 Annual Celebration of County Government May 10th - May 12th

HOTEL RESERVATIONS

2017 NJAC ANNUAL CONFERENCE HOTEL ROOM REQUEST FORM

Caesar's Atlantic City Hotel

2100 Pacific Avenue, Atlantic City, NJ 08401

***PLEASE SEE THE NEXT PAGE FOR HOTEL RESERVATION**

GROUP CODE: **SC05CT7 ***Use this form for booking 10 or more rooms*****

Last Name: _____ First Name: _____

Company: _____

County or State Government Agency: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____ Email: _____

Hotel Preferences & Rates

Preferences: 1 King Bed – 2 Double Beds – Smoking – Non smoking

Centurion Tower Premium Room - \$79.00 *Nightly*

**Rates are subject to the NJ State Tourism Promotional Fee and Room Assessment Fee totaling \$15 nightly.*

Guest Arrival Date: _____ Guest Departure Date: _____

Please indicate if you require special assistance. If YES, please specify: _____

Please check one of the following for payment method:

Credit Card Check Voucher/Purchase Order

You will need to guarantee your reservation with a credit card:

Please guarantee my reservation to my credit card. I have authorized charges with my signature.

Cardholder's Name: _____ Signature: _____

Billing Address: _____

Credit Card Number: _____ Expiration Date: _____

Fax completed from to: 609-441-5202

NJAC IS NOT RESPONSIBLE FOR HOTEL RESERVATIONS UNLESS YOU HAVE REGISTERED AS A:

Corporate Sponsor, President Luncheon Sponsor, and Exhibit Package (A) for County/State Government Agencies then you may fax or email your hotel reservation request form to Kim Nolan at kim@njac.org.

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CAESAR'S HOTEL RESERVATION PROCEDURES

A. CREDIT CARD

1). Online Reservations

Visit www.njac.org then select the following link:

[HTTPS://AWS.PASSKEY.COM/GO/SC05CT7](https://aws.passkey.com/go/sc05ct7)

Telephone

Contact Room Reservations at **(888) 516-2215** from 8a.m. until 2a.m., Eastern Standard Time – 7 days a week. You must mention group code **SC05CT7**. *The maximum number of rooms you may book over the phone is 9.* If you require 10 or more rooms, please fax all of your room reservation request forms to Flo Jones at (609) 441-5202. If you have any questions, please telephone Flo Jones Monday through Friday from 9a.m. to 4p.m. at (609) 441-5736.

B. PURCHASE ORDERS

1) Mail the original purchase order to:

c/o Flo Jones, Convention Reservations
Caesar's Front Desk
2100 Pacific Avenue
Atlantic City, NJ 08401

NOTE: Caesar's Entertainment Corporation no longer accepts purchase orders on a direct bill basis. All purchase orders will be signed and returned for "Payment in Advance."

All checks are payable to Caesars Atlantic City and should also be mailed to:

c/o Flo Jones, Convention Reservations
Caesar's Front Desk
2100 Pacific Avenue
Atlantic City, NJ 08401

Government Rate (\$94.00 per night, per room) = \$79.00 group rate, \$10 Resort fee, \$2.00 per night NJ State Tourism Promotion fee and \$3.00 per night Room Assessment fee.

****When submitting your purchase order, include only the \$94 nightly rate. Do not apply taxes or resort fees.***

Non-Government Rate (\$106.36 per night, per room) = \$79.00 group rate plus 14% tax, \$10 Resort fee, \$2.00 per night NJ State Tourism Promotion fee and \$3.00 per night- Room Assessment fee.

C. CANCELLATIONS

If for any reason you need to cancel your hotel room reservation, please notify Convention Room Reservations at (888) 516-2215.